



## VACANCY - 2095

REFERENCE NR	:	VAC01012/25
JOB TITLE	:	Specialist: Supplier Relationship Management
JOB LEVEL	:	C4
SALARY	:	R 409 935 – R 614 903
REPORT TO	:	Consultant: Supplier Relationship Management
DIVISION	:	IT Infrastructure Services
DEPT	:	Supplier Relationship Management
LOCATION	:	SITA Centurion
POSITION STATUS	:	Permanent (Internal & External)

### Purpose of the job

Execute, maintain the strategy to manage suppliers, ensure the delivery of network services in line with agreed service levels for SITA key clients and ensures maximum value is received for the money that an organization pays to its suppliers.

### Key Responsibility Areas

- Provide inputs in the solution architecture development and execution.
- Participate in the development of strategies for managing Wide Area Network suppliers to ensure alignment with organizational objectives
- Monitor supplier performance on operation, maintenance and governance across the provisioning of the Wide Area Network to ensure effective and efficient service delivery
- Manage supplier relationships in line with contracted Service Level Agreements for cost reduction and increased performance
- Ensure that service providers participate on SITA's disaster recovery and business continuity
- Ensure compliance to governance structures to avoid audit findings and irregular expenditure
- Ensure effective management of resources (i.e., budget/finances, asset) within the Unit.

### Qualifications and Experience

**Required Qualification:** Minimum National Diploma/ Degree in Computer Science /Information Technology/Engineering or relevant equivalent NQF Level 6. Certificate in ITIL.

**Experience:** 3 -5 years in the provision of ICT services / solutions, business support/operations as well as in the provisioning of large systems within the corporate which should include the following: 2 - 3 years ICT Service Delivery experience with a sound understanding of the underpinning technologies. IT/Service Delivery exposure on ITSM (Service Management) practices and principles 2 - 3 years IT contracts and vendor management experience.

### Technical Competencies Description

**Knowledge of:** IT Models and Frameworks; Vendor Management, Project Management skills, Contract Management; ICT Business Environment and Landscape Governance; Risk Management; Knowledge and understanding of ICT technologies, legislation, policies and procedures. Knowledge of PFMA and procurement

procedures in Government. Understanding continual improvement through service/process monitoring and evaluation. Financial Management, IP Infrastructure Administration and Systems management.

**Technical competencies:** Network/Infrastructure Management.

**Leadership competencies:** Attention to Detail; Analytical thinking; Continuous Learning; Disciplined; Resilience; and Stress Management.

#### **How to apply**

To apply please log onto the e-Government Portal: [www.eservices.gov.za](http://www.eservices.gov.za) and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour;
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access [www.eservices.gov.za](http://www.eservices.gov.za), then follow the below steps:

1. Click on "Employment & Labour;
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact [eRecruitmentSupport@sita.co.za](mailto:eRecruitmentSupport@sita.co.za)

**CV`s sent to the above email addresses will not be considered.**

**Closing Date: 23 January 2025**

#### **Disclaimer**

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.